

Checklist

Requirements	Yes	No	Notes
Have all internal and external staff signed a non-disclosure agreement?			
Has it been established which access rights have been assigned to which individuals within the scope of their roles?			
Are passwords personalized and changed on a regular basis?			
Do you provide employees with regular training on information security and raise awareness of this topic?			
Is the personal use of business hardware and software prohibited?			
Is the integration of portable data carriers (USB sticks, USB hard drives, etc.) in IT or automation systems documented in and regulated by guidelines?			
Are your networks segmented?			
Have you set up firewalls that filter data communication in the network and control access rights?			
Is remote maintenance access disabled in normal operation and only enabled on a case-by-case basis? Is this requirement documented?			
Is outbound communication encrypted, e.g., via a VPN tunnel?			
Are your systems regularly checked for vulnerabilities and updated?			
Do employees know what to do in the event of a security incident? Are there guidelines on this that describe how correct operation can be restored after a severe disruption?			

If you answered no to one or more of these questions, get in touch with Phoenix Contact. We will be happy to advise you and support you with the appropriate consulting services and products.